



## **Home School Agreement Ysgol Gyfun Gymraeg Bro Myrddin 2019-2020**

The aim of this agreement is to promote collaboration between us, as a school, and you as parents. Ysgol Gyfun Gymraeg Bro Myrddin is proud of the close and positive relationship which exists between parents, pupils and teachers. Through this agreement we can all commit to working in partnership. In signing this agreement, we are confident that we will create an effective link between home and school, which will lead to a better understanding of our responsibilities, and that in future, your child will benefit from the promises we have made together.

The main aim of our school is to establish an active community, with Welsh as its language and culture, based on respect and self-discipline. As Welsh is the main language of the school pupils are expected to speak Welsh together outside the classroom in order to provide the best opportunity for them to develop their language skills, which are essential to enable pupils to make progress and to participate in the school's extracurricular activities through the medium of Welsh. A positive attitude from parents and pupils towards the Welsh language is essential in ensuring pupils' academic achievement and the school's success.

### **As a parent / guardian we will do our best to ensure that we:**

- show respect for school staff by demonstrating our support and commitment to the school's aims, ethos and rules;
- promote the Welsh language in the life of our child;
- show an interest in the school work of our child, by ensuring an opportunity for him/her to complete homework effectively and to a high standard;
- support the school's efforts to maintain standards of conduct and uniform, ensuring that my child wears the official school uniform;
- inform the school if there are problems that could affect our child's work or behaviour and work collaboratively with the school in order to overcome these problems
- do not arrange holidays during term time (we understand that the school cannot authorize such absences);
- ensure that our child's attendance and punctuality standards are as high as possible and that we inform the school of any absence by telephone before 8:30am
- send a letter with the pupil on the first day back in school or write a note in the pupil's Personal Organiser explaining the absence
- ensure that you realize that the following reasons are not acceptable for being absent: doctor or dentist appointment (unless it is an emergency or part of a long term treatment); assisting at home; entertainment / shopping / leisure activities
- check and sign the Personal Organizer weekly;
- attend parents' meetings to discuss and support our child's progress;
- encourage our child to take advantage of the many opportunities available to expand personal horizons and to benefit from the diverse extracurricular experiences that are offered;
- use the school's complaints procedure when making a complaint about the school or a member of staff. We will not discuss any matters on social media.

### **As a pupil I will make every effort as a member of the school community to ensure that I:**

- am polite and show respect for staff and classmates, being aware that my behaviour can affect the progress of others
- speak Welsh in every possible situation inside and outside the classroom and show pride in my ability to use the language;
- attend school on time every day, ensuring a high level of attendance;

- ensure that I have all the equipment needed for a day's lessons, including a suitable bag, my personal organizer, equipment, pencil case and physical education kit;
- complete all my classwork, coursework and homework on time;
- make a good effort to prepare thoroughly for internal and external examinations;
- take advantage of all the opportunities offered which expand my horizons and offer new extracurricular experiences;
- care for the school environment and help to keep the school clean and litter free;
- follow the school rules, including those regarding uniform, jewelry, cosmetics, chewing gum, use of mobile phones, ICT devices, use of the internet and school equipment;
- stay within the school campus boundaries during the day and respect break and lunch time arrangements;
- remember to follow all school rules on the school bus, ensuring a safe and pleasant journey for others;
- inform a member of staff or pupil in the sixth form if I have a problem or concerns about school life.

**We, as a school and as staff, make every effort to ensure that we:**

- show respect for all pupils and their families, by providing a safe and happy school life for your child, ensuring equal opportunity for all;
- ensure that your child receives support and encouragement from the class tutor, teachers, learning coach, mentor or head of year;
- ensure that, through our school procedures and policies, we promote the values of the school including inclusion, equal opportunities, anti-bullying measures and arrangements for safeguarding children;
- ensure the safety, welfare and happiness of your child;
- develop independent learners, by providing lessons that emphasise good teaching, thus supporting the development of literacy and numeracy skills
- track your child's progress and set challenging targets
- provide a balanced curriculum that will meet the needs of your child;
- preparing pupils for examinations and tests internal and external
- demand high standards of conduct;
- provide feedback to pupils through regular assessment and marking of work and setting appropriate homework according to school policies;
- offer a wide range of extracurricular activities;
- keep you informed about your child's progress and about school issues in general;
- provide advice, support and guidance on further education, higher education and careers;
- provide timely information over the phone, by e-mail, a note in the Personal Organizer, correspondence about your child's attainment or regarding problems with behavior;
- address any concerns or complaints in a sensitive manner;
- respect pupils as individuals, reminding them of their responsibilities to the community as a whole;
- provide opportunities through the work of the Governing Body, the School Council and Parent Teacher Association that the voice of the pupil and parents contribute to the success of the school and its pupils.

**Responsible Use / E-Safety Rules – Pupil Agreement**

- I will use the school's ICT systems, including the Internet, e-mail, digital video, mobile technologies, etc., for school work only;
- I will not download or install software on school technologies;
- I will log in to a network or learning platform using my username and password are personal only;
- I will keep my username and password secret;

- I will only use my school e-mail address at school;
- I will ensure that all ICT communication with pupils, teachers and others is responsible and sensible;
- I will take responsibility for my behavior when using the internet. This includes the resources I access and the language that I use;
- I will not deliberately browse, download, upload or forward material that may be considered offensive or illegal. If I accidentally come across any such material I will immediately draw it to the attention of a member of staff;
- I will not disclose any personal information such as my name, telephone number, or address. I will not arrange to meet someone, unless this is part of a school project approved by my teacher.
- I will not photograph or film fellow pupils or members of staff, unless this has been agreed in advance, in accordance with the school policy. I will not distribute any pictures outside the school network without permission;
- I will ensure that my online activity, both in school and outside of school, does not cause distress to staff, pupils and others or bring them or the school into disrepute;
- I will support the school's approach to online security and will not knowingly upload or add images, videos, sounds or texts that may upset or offend any member of the school community;
- I will always respect copyright and the intellectual property rights of other people's work online;
- I will not be allowed to use websites such as Facebook or any chat rooms etc.;
- I will not try to circumvent the school's internet filtering system;
- I understand that if I wish to use personal devices such as phones (e.g. iPhone), tablets (e.g. iPad) or laptops at school, I will have to get permission from my Head of Year or member of the Senior Leadership Team. I will also have to follow school rules;
- I understand that it is my responsibility, if I bring personal equipment to school, to ensure its safety. The school will not take any responsibility for damage or loss.
- I understand that the school has the right to monitor and keep a record of my internet use and the use of any related technologies and this information will be available for my teachers to see;
- I understand that these rules exist to protect me and if I breach them, the school's disciplinary policy will be implemented and the school may contact my parents or carers.

## **Consent form to allow learners access to additional services on Hwb**

The Hwb platform provides all maintained schools in Wales with access to a wide range of centrally-funded, bilingual digital tools and resources to support the digital transformation of classroom practices. The Hwb platform is managed and operated by the Welsh Government. All learners in maintained schools in Wales must be provided with a secure login to the Hwb platform. This is because mandatory reading and numeracy tests, currently on paper, will be moving online and must be completed by each learner via the platform. In order to provide your child with a secure login, the school will be sending basic information to the Welsh Government. The login will allow your child to take the mandatory online assessments, known as 'personalised assessments'.

For more information about the Hwb platform and how information about your child is used, please see <https://hwb.gov.wales/privacy>. For more information about the online personalised assessments, please see <http://learning.gov.wales/resources/collections/national-reading-and-numeracytests?lang=en#collection-2>

## **Additional services**

If you agree, Welsh Government can also provide your child with access, via the Hwb platform, to a variety of additional services which are provided by other organisations. These include online learning environments such as Hwb Classes, Microsoft Office 365, Google for Education, and other relevant educational tools and resources. Welsh Government is making these additional services available to help

your child access educational resources. These additional services are centrally funded and there is no cost for you or for your school to access and use them.

**Welsh Government will only provide access to these additional services if you sign the form provided to your child to indicate your agreement.**

#### **Your agreement**

If you agree:

- We will tell Welsh Government to provide access to the additional services
- Welsh Government will share information about your child with its service providers, including Microsoft and Google Education, in order to enable access to the additional services.

If you do not agree, we will still share information about you/your child with Welsh Government to set up a secure login for the Hwb platform, but you/your child will not be able to access the additional services. If you wish to withdraw your consent, please contact the headteacher Dr Llinos Jones.